



# Canon Frome CC

## Safeguarding Policy

Canon Frome Cricket Club is committed to ensuring that all young people up to the age of 18 who are involved in the club's cricketing activities have a safe and positive experience.

We will do this by:

- Recognising all children participating in cricket (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to have fun and be protected from harm in a safe environment.
- Ensuring individuals working within cricket at, or for our club provide a safe, positive and fun cricketing experience for children.
- Adopting and implementing the England and Wales Cricket Board (ECB) "Safe Hands – Cricket's Policy for Safeguarding Children" and any future versions of this.
- Appointing a Club Welfare Officer and ensuring they attend all current and future training modules required by the ECB, so they have the necessary skills to undertake their role effectively.
- Ensuring all people who work in cricket at our club (such as officials, volunteers, team managers, coaches) understand the "Safe Hands Policy" applies to them according to their level of contact with children in cricket.
- Ensuring all individuals working within cricket at the club are appointed in accordance with ECB guidelines and relevant legislation.
- Ensuring all individuals working at the club are provided with support through education and training, so they are aware of, and can adhere to, good practice and code of conduct guidelines defined by the ECB and the club.
- Ensuring the name and contact details of the Club Welfare Officer is available:
  - As the first point of contact for parents, children and volunteers within the club
  - As a local source of procedural advice for the club, its committee and members
  - As the main point of contact within the club for the ECB County Welfare Officer and the ECB Child Protection team.
  - As the main point of contact within the club for relevant external agencies in connection with child safeguarding.
- Ensuring correct and comprehensive reporting procedures exist for raising and managing child safeguarding concerns. These procedures recognise the responsibility of the statutory agencies.
- Provide everyone connected with the club (including parents, children and volunteers) with the opportunity to voice any concerns they have (about possible child abuse and /or about poor practice) to the Club Welfare Officer.



- Ensuring all suspicious concerns and allegations are taken seriously and dealt with swiftly and appropriately.
- Ensuring access to confidential information relating to child safeguarding matters is restricted to the Club Welfare Officer and the appropriate external authorities.

## Canon Frome Cricket Club Welfare Officer

*Welfare Officer*

Andy Booth

Fairview

Putley

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*(In the absence of the Welfare Officer)*

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## Conduct

Players, volunteers, other club officials and parents/ carers are expected to follow the club's codes of conduct: Code of Conduct for Canon Frome CC Members and Guests and Canon Frome Code of Conduct for Junior Members.

Membership of the club does not give any right to selection or to any level of involvement in matches.

## Health

It is a condition of membership that parents / carers provide any relevant information on the membership consent form and report any changes in relation to a junior's health. The club has a number of qualified First Aiders who are listed on the club noticeboard.

Directions and telephone numbers are displayed on the noticeboard for the hospitals and doctors surgeries.

All accidents and injuries happening during junior matches or practice nights will be logged in the accident book.



## **Transport**

It is not the responsibility of the coach or team manager to transport, or arrange to transport, the children to and from the club or match.

The club do not register private vehicles for the transportation of individuals in connection with any fixtures or practice sessions arranged by the club.

Any member of the club who offers a lift or arranges a lift is doing so in a personal capacity. Coaches and team managers will be responsible for children in their care only during the stated start and finish times of the practice sessions.

It is the responsibility of the parent / carer to ensure that they do not leave any child unattended at a match or practice session before the start time. The coaches may be there earlier but they need to set out equipment without having to supervise.

Children should not be in the nets or throwing balls around on arrival or departure outside scheduled practice times or matches.

If there is a problem with late collection of a child the welfare officer should be informed asap.

## **Photography**

Parents are not prevented from taking pictures of, or filming, their children however proportionate controls on the use of photographic equipment (cameras and videos, including mobile phones) is part of general safeguarding good practice in the club.

There will also be times when the club may want to take photos to celebrate the club's cricketing activities, or video players as an aid to coaching. Parental permission will be sought on the membership form to cover photography and video analysis.

The club recognises that there may be circumstances when a parent may not want a child photographed or the child themselves may not want their image taken. If consent is not granted or withdrawn the club welfare officer should be informed.

Any concerns from parents or children regarding inappropriate or intrusive photography, or inappropriate use of images should be reported to the club welfare officer.

No cameras or mobile phone cameras should be used at any time in the changing rooms.



## Changing Policy

It must be noted that Canon Frome CC and very few clubs that we play have separate male/female changing rooms. Any girls playing may wish to arrive ready changed but may request the changing room to be vacated for padding up.

At Canon Frome CC junior matches the changing rooms will be available just for juniors but this may not be the case at away matches so we advise that players arrive ready changed.

If juniors are selected to play for a senior team they may need to share a changing room with adults. Parental permission is sought for this situation but young players who do not wish to change or shower at the club are under no obligation to do so and are advised to change and shower at home.

It is the responsibility of the parent to ensure that their child does not enter the changing facilities at any time if consent is not given.

## Bullying and Cyber Bullying

Canon Frome CC is committed to providing a caring, friendly and safe environment so children can train and play in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our club. It is the responsibility of **anyone** who knows bullying is happening to report it to the club welfare officer.

As a club we take bullying seriously. Children and parents should be assured they will be supported when bullying is reported. Appropriate action will be taken quickly by the club welfare officer to help the bully (bullies) change their behaviour.

In cases of serious bullying the incidents will be reported to the ECB Child Protection team for advice via the County Welfare Officer.

If a situation arose of adults reported to be bullying cricketers under 18 the ECB must always be informed. They will advise on the action to be taken.



## **Managing Children Away from the Club**

The appointed team manager or open age captain should ensure that they adhere to the club transport policy when arranging away fixtures.

Details should be circulated to parents about dates, times and meeting points at the away venue.

If an under 18 is playing in an open age group team information should be given of where the trip is to, including the destination and venue and an estimated time of return, the estimated cost and arrangements for food and drink.

The team manager or open age captain must be in possession of a written copy of relevant emergency contact details and any medical information for all children taking part. A first aid kit should be carried to all away venues.

If an emergency occurs the team manager must ensure the rest of the team are safe and supervised. They must follow emergency procedures and complete an ECB incident/ accident form.

## **ECB Missing Child Guidelines**

If a child for whom the club has responsibility goes missing a set of pre-defined guidelines that has been issued to all coaches, team managers & adult captains will be followed. This will ensure that other children are cared for whilst a search takes place, the parents and the club welfare officer are informed and the police will be informed no later than 20 minutes after the child's disappearance has been noted.

## **Children Playing in Adult matches**

The ECB has issued guidance covering the selection and participation of young players in open age cricket. The club recognises the positive experience young players should have in open age cricket and will provide an opportunity for players to show their talents in an appropriate way rather than just being used as fielders. The ECB Fast Bowling Directives and Fielding Regulations will be adhered to. Players who are selected to play for the u12 County A team are eligible to play open age cricket. This is providing they are at least 11 years old, are in School year 7 on 1<sup>st</sup> September in the year preceding the season and have written parental consent to play.

District and club players who are not in the county squad must wait until they reach the u13 age group, be in Year 8 and be 12 years old on the 1<sup>st</sup> September of the preceding year before being able to play in any open age cricket.



## **ECB E-Safety Guidelines on Communication and Interactive Technologies**

All members and guests of the club will:

- Take responsibility to use new technologies safely, responsibly and legally within the context of cricket.
- Ensure no communication device or service including social networking may be used to bring the club, its members or cricket into disrepute.
- Ensure no communication device or service, including social networking may be used for inappropriate behaviour online within the context of cricket including the harassment of others, defamation, obscene or abusive language, the uploading of material which is libellous, defamatory, obscene, illegal, shows nudity or is violent.
- Report any misuses to club welfare officer.
- If they find or suspect any potentially illegal material, including sexual abuse or indecent images on technology provided by, or that the club has access to they must ensure it is made secure. The information should not be circulated or distributed within the club. Suspected illegal material on personally owned devices should be reported to the club welfare officer. Those told within the club must be kept to an absolute minimum.

In addition all club officers and appointed volunteers will:

- Not ask for email addresses, mobile phone numbers or social networking profiles of junior members (less than 18 yrs of age) or search for junior members on social networking services without the prior consent of parents.
- Not copy or distribute lists of junior contacts or include this information on email or social networking.
- Take responsibility for their professional reputation in the online environment and adhere to privacy and safety settings to manage 'who sees what' and who the user wishes to interact and share photos and other information with.